

**MINUTES  
BOARD OF SELECTMEN  
September 28, 2010**

Present at the meeting that was held at the Town Building were Selectmen Stephen Dungan, Charles Kern, James Salvie, and Laura Spear.

Also present were Town Administrator William Wrigley and Administrative Assistant Susan McLaughlin.

Chairman Spear called the meeting to order at approximately 7:05 p.m.

**Public Input**

None.

**Chairman's Comments**

Ms. Spear noted several dates of interest to residents and commended Treasurer-Collector Pamela Landry on earning the Massachusetts Treasurer Certification.

**Town Administrator's Report**

Mr. Wrigley reported the following:

- Finances Year to Date: He met with his counterparts in Lancaster and Bolton and the NRSD superintendent and finance manager to review revenues and expenses year-to-date and possible projections for FY 2012. Stow's year-to-date receipts are "spot on" to his budget.

On a related note, the teachers' contract is up for renewal but negotiations have not started yet. Salaries are a large part of the District's budget and, hence, of Stow's assessment by the District.

- Dept of Revenue Conference on new municipal laws: One of the only conferences he finds useful. There are some changes of interest to Stow, such as having the ability to bond for a longer time period be a local decision.

His other activities relate to the later discussion on warrant articles.

**Meeting Minutes**

**September 14:** Mr. Dungan moved to accept the September 14, 2010 minutes, as submitted, Mr. Salvie seconded; and all voted in favor.

**November 2, 2010 State and Local Election Ballots**

The Board approved the election ballots for Town Clerk Linda Hathaway, as follows:

Mr. Dungan moved to approve and sign the state and local election ballots for the November 2 election; Mr. Salvie seconded; and all voted in favor. And the Board signed the ballots.

**Annual Stow Gobbler Road Race Permit**

Organizers Allie Allaire and Abby Hurd visited the Board to request a permit for this annual Thanksgiving event.

During discussion, two points were noted:

1. Because the event is sponsored by the Stow Recreation Commission and covered by the Town's insurance, no Certificate of Insurance is required, as it is for an outside agency, and
2. The event pays for any police details recommended by the Police Safety Officer, the same as an outside agency.

Mr. Salvie moved that the Board permit the 4<sup>th</sup> Annual Stow Gobbler Road Race, to be held on Thanksgiving Day, November 25, 2010; Mr. Dungan seconded; and all voted in favor.

### **Minuteman Regional Task Force**

Alice DeLuca, Stow's school committee representative to the Minuteman Regional and Vocational High School, visited the Board to update members on activities related to the building renovation.

She said that a task force of member town representatives has been formed to review issues in the original 1970s regional agreement regarding calculation of the annual enrollment, including funding contributions from member towns, currently based on the annual enrollment from each town. Mass School Building Authority capital project funding is affected by when enrollment is calculated so it is important for this project.

Former Representative Pat Walrath represents Stow on the task force. The Minuteman School Committee will see the task force's recommendations in December and bring them to the towns in the spring.

Asked what the Board could do to support Minuteman, Ms. DeLuca replied: Support the task force recommendations; support the capital project; ask their colleagues in member towns to support them; and visit the Worcester Technical School to see what can be done ("Outstanding," she said).

### **Surveyor of Wood and Lumber Vacancy**

Ms. McLaughlin explained that a resident had been delivered less wood than she purchased and how the Town's Surveyor of Wood and Lumber would be the person to handle the matter. However, the position has been vacant for a long time, with no interested applicants.

The position was now reposted and Mr. Wrigley noted that one of the selectmen could serve, if he or she chose to. There was agreement that the Selectmen's Office would follow up on the resident's problem.

### **Historical Commission Appointments**

Four applicants visited the Board for appointment to the four vacancies currently available, being staggered three-year terms. Members agreed to interview one person at a time and vote at that time. All applicants were asked the same questions. Ms. Spear asked to recuse herself from Dr. Stiles's interview and vote, given Dr. Stiles's past criticism of her.

- **Daisy Dearborn:** Mr. Dungan moved to appoint Daisy Dearborn to the Historical Commission to complete an unexpired term, ending June 30, 2012; Mr. Salvie seconded; and all voted in favor.

- **Leslie Kriebel:** Mr. Dungan moved to appoint Leslie Kriebel to the Historical Commission to complete an unexpired term, ending June 30, 2011; Mr. Salvie seconded; and all voted in favor.
- **Dorothy Spaulding:** Mr. Dungan moved to appoint Dorothy Spaulding to the Historical Commission to fill a new three-year term, ending June 30, 2013; Mr. Salvie seconded; and all voted in favor.
- **Janet Stiles:** Mr. Dungan moved to appoint Janet Stiles to the Historical Commission to fill a new three-year term, ending June 30, 2013; Mr. Kern seconded. Mr. Dungan voted in favor; Mr. Kern and Mr. Salvie voted opposed; Ms. Spear had recused herself. The motion failed and Dr. Stiles was not appointed.

It was agreed that the vacancy would be reposted for 30 days.

### **Warrant for November 8, 2010 Special Town Meeting**

The Board reviewed a draft of the November 8 town meeting warrant, which contained four articles:

1. **Acceptance of Anticipated Emergency Legislation from General Court:** To see if the Town will vote to accept special state legislation for financial and technical assistance to customers of the Assabet Water Company,
2. **Transfer and Authorization of Deerfield Lane Parcel:** To see if the Town will authorize the Board of Selectmen to sell or lease an open space land parcel for a public water supply in the Lower Village.
3. **Engineering Design Funds for Assabet River Rail Trail on Track Road:** To see if the Town will approve spending \$45,000, of Community preservation Open Space and Recreation funds to design the portion of the Assabet River Rail Trail from the Stow/Maynard town line to Sudbury Road.
4. **Change in Hours for Serving Alcohol in Restaurants:** To see if the Town will vote to allow the Board of Selectmen (Local Licensing Authority) to expand the hours when restaurant liquor license holders may sell alcoholic beverages.

Mr. Dungan moved to accept the November 8, 2010 Special Town Meeting warrant, with the articles submitted on September 28; Mr. Salvie seconded; and all voted in favor. The Board signed the warrant.

### **Assabet Water Update**

As Part of Warrant Article 1 above, Mr. Wrigley updated the Board on the situation with the Assabet Water Company and the Harvard Acres residents who depend on it for water, as well as the special legislation being created to provide them with financial and technical help.

### **Review Priorities**

Ms. Spear walked the Board through the working grid of their priority projects to update it for the month.

**Standard Operating Procedures**

It was agreed that, given the number of pressing issues the Board is handling at this time, the development of standard operating procedures as a routine part of the meetings would be set aside for the present. Should a procedure be needed, however, the Board would create one.

**Liaison Reports**

Pedestrian Walkway Committee: Mr. Salvie said he would like to invite the committee chair to visit the Board soon with the plans. The committee is looking at the parking space issue at Town Hall, as part of the walkway program.

At 8:55 p.m., Mr. Dungan moved to adjourn; Mr. Salvie seconded; and all voted in favor.

Respectfully submitted,

Susan McLaughlin  
Administrative Assistant

Approved as amended, October 12, 2010